ABSTRACT SUBMISSION GUIDELINES

The Scientific Committee invites authors to submit their abstracts which will be displayed as <u>a poster.</u>

1.   GENERAL INFORMATION

1. Applicants should complete the online abstract registration form on the Congress website **before Sunday, May 26th, 2024 at 23.59**
    Your email address has to be valid.
    Abstracts sent by fax, by email or by mail or summaries received after the deadline submission will not be considered.

2. Review process: summaries will be assessed anonymously and the Scientific Committee will make the decision on as to acceptability of each abstract.

3. Only ONE designated presenter can present an accepted abstract. Co-authors are welcome to attend the session, but are also required to register for the conference.

4. The abstracts selected by the Scientific Committee will be presented as posters during the conference.

2.   KEY DATES

- Abstract submission opens: **February 12, 2024**
- Abstract submission deadline: **May 26 2024**
- Abstract evaluation deadline: **beginning of June 2024**
- Author notification: **mid-June 2024**

The Scientific Committee will independently proceed with a blind review of each abstract to evaluate its relevance for the conference.

3.   SUBMITTER ACCOUNT CREATION

- Applicants should create a submitter account. You can <u>click here</u>.

Please ensure that your email address is valid as we will use it to contact you.

- Once your account is created, a login and a password will be sent to you by email. We invite you to keep them handy.

- You can submit a new abstract or modify your abstract as long as you have saved it but not submitted by entering your login and your password on the "abstract submission page".

4. ABSTRACT SUBMISSION

- All abstracts must be submitted in English with accurate grammar and spelling.
- Maximum number of words: **300** excluding titles, authors, and affiliations.
- Pictures or graphics are accepted.

THEMES OF PRESENTATION
You have to select a main theme
- Ablation of atrial fibrillation
- Ablation of ventricular arrhythmias
- Ablation (other)

TITLE
An abstract must have a short, specific title (containing no abbreviations or inflammatory language) that indicates the nature of the investigation. It should be written in lowercase.

AUTHORS
- The number of co-authors is limited to 15.
- The affiliations of the co-authors should contain the following: unit or section, department, name of the organisation, city, and country.

CONTENT
- Please remain anonymous in the content of your abstract. Do not leave any hint of geographical origin or name. You can replace them with XXX.
- Please, fill out the following sections:
  a. **Introduction/aim:** description of the objective/aim of the research
  b. **Methods:** description of the methods used
  c. **Results:** results of the research
  d. **Conclusion**: brief conclusion

A **draft mode** allows you to edit your abstract prior to submission. Proofread abstracts carefully to avoid errors before submission. Once you submit your abstract on the platform, it is considered final and cannot be further edited.

5.   ABSTRACT ACCEPTANCE

- Abstract acceptance/non-acceptance status will be available by **mid-June**. Please ensure the email provided for the presenting author is accurate as all correspondences will be sent to the presenting author only via email.
- All communications regarding your abstract will be sent from iscat@overcome.fr. Please make sure to add this email address to your email contacts to ensure important program participant-related information gets through your spam filters, etc.
- Guidelines for abstract presentation will be included in the acceptance communication.

> **If you encounter any difficulties while submitting your abstract,**
> **please contact the Scientific Secretariat:**
> Overcome – Zoï TERZI & Emilie BERTRAND
> **+33 (0)1 40 88 97 97 – iscat@overcome.fr**