

## ABSTRACT SUBMISSION GUIDELINES

### 1. GENERAL INFORMATION

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The Scientific Committee invites authors to submit their abstracts. All the abstracts accepted will be displayed as posters.

#### KEY DATES

- Abstract submission deadline: **October 16th, 2020**
- Abstract evaluation deadline: **End of October 2020**

#### AUTHORS

- At least **one of the abstract authors must be present** at the conference. The author present will have to register to the conference for the poster to be displayed.
- A maximum of **TWO abstracts from one presenter** will be considered in order to assure broad participation and exchange of views.

#### LANGUAGE

- All abstracts must be submitted in **English**
- Please **remain anonymous** in the text of your abstract. Do not leave any hint of geographical origin or name. You can replace them with XXX.

#### WORDS

Maximum **number of words: 300** excluding titles, authors and affiliations. **Graphics will not be accepted.**

The Scientific Committee will review each abstract to consider its relevance for the conference.

### 2. SUBMITTER ACCOUNT CREATION

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1. Applicants should create a submitter account on <https://overcome.key4events.com/content.aspx?e=175&c=873>  
Your **email address** has to be valid.

2. Once your account is created, a login and password are sent to you by email. We invite you to keep them carefully.

3. You can submit a new abstract or modify your abstract by entering your login and password in the "abstract submission page".

### 3. ABSTRACT SUBMISSION

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#### TITLE

Your title should be concise and written in lower case.

#### AUTHORS

- The number of co-authors is **limited to 6**.
- The affiliation of the co-author should contain the following: Unit or section, Department, University and/or Hospital

#### CONTENT

The maximum of words for the content of the abstract is **300**. Graphics will not be accepted.

Please, fill out the following sections:

- a. **Aim:** description of the objective/aim of the research
- b. **Methods:** description of the methods used
- c. **Results:** results of the research
- d. **Conclusion:** brief conclusion

**A draft mode** allows you to edit your abstract prior to submission. Once your abstract has been submitted, no further amendments will be possible.

**If you encounter any difficulties while submitting your abstract,  
please contact the Scientific Secretariat:**

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